Olivier Gagnon

Manager, JELF

Canada Foundation for Innovation

450 - 230 Queen Street

Ottawa ON K1P 5E4

***Re: Confirmation and institutional approval of proposals to the Canada Foundation for Innovation’s (CFI) John R. Evans Leaders Fund***

Dear Mr. Gagnon,

I am pleased to approve the submission of the proposals outlined in the attached document to the John R. Evans Leaders Fund.

In signing this letter, I confirm that the institution:

* Agrees to and accepts the conditions governing CFI funding, as outlined in the *Policy and programs guide* and the *Institutional agreement*;
* Accepts its commitment to ensure appropriate resources are provided for the operation and maintenance of the proposed CFI-funded research infrastructure over its useful life (i.e., the period of time over which the infrastructure is expected to provide benefits and be usable for its intended purpose, factoring in normal repairs and maintenance); and,
* Has previously, or as an attachment to this letter, submitted to the CFI its most recent strategic research plan.

Sincerely,

|  |  |
| --- | --- |
| President (or authorized signatory) | Signature |
| Institution | Date |

Proposals submitted by <<enter institution’s name here>>

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| **Project #** | **Project leader** (last name, first name) | **Project title** | **Total project costs** ($) | **Amount requested from the CFI** ($) |
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